

CHC Election FAQs (as of 9/25/2022)

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1. **How will I be notified to vote?**

If you have an email address on file with the club, an email will be sent to you from Cleveland Hiking Club (invitations@mail.electionbuddy.com) by October 1, 2022. This email will include a unique access key that can be used to vote *once*. The deadline to vote is Saturday, Oct. 15, 2022 at 11:45 pm Eastern Time (US & Canada).

2. **How do I vote?**

You can vote your ballot via a computer, tablet, or smartphone by clicking on the first link in the email, or copying and pasting that link into your browser. You can also visit secure.electionbuddy.com/ballot and manually enter the access key provided in the email. After you select the candidates or abstain (for each candidate category):

- a. Select the “Verify your selection” button which allows you to review your choices.
- b. To change a selection, select “Edit ballot”.
- c. After you complete your review, select the “Submit ballot” button to record your vote. Your voting choices will remain anonymous.

3. **What if I share an email address with another member?**

Two emails will be sent to the email address on file, one for each member. Your email account may group similar emails together—click to expand the view to see each ballot email. Do not delete these emails until you both vote—these are not duplicates! Contained in each email will be a different access key.

4. **What if I don't have access to a computer or email at home?**

All voting will be electronic; this saves our club a lot of work, time, and money. There are no mailed ballots. You can vote using any device to which you have access using your unique ballot key: a smartphone or tablet, a computer at a public library, a friend's or relative's device.

5. **What if I didn't get (lost, can't find) the ballot access email?**

First, check your spam/junk mailbox. If nothing is found there, promptly contact the election administrator at CHCElection@gmail.com. Please do not wait until the last day to contact the election administrator if you are having a problem locating your ballot.

6. **What if I don't have an email address on file with the club?**

You will receive a postcard on or around October 1, 2022 with your unique ballot access key. You must still vote electronically as ballots will not be mailed. Using a smartphone or tablet, a public computer or a device belonging to someone else, visit secure.electionbuddy.com/ballot and manually enter the access key provided on the postcard to vote your ballot. You could give your access key to a trusted person to vote on your behalf. You can call Maureen Lindway 216-403-8034 and tell her your choices and she will cast your ballot.

7. **What if I will be out of town during the election?**

You have two choices:

- a. Sign onto your email account and vote.
- b. Sign onto your email account and forward the email that you receive to a trusted person to vote on your behalf.